

# Agenda

Standard Forms Committee Meeting  
Thursday, October 18, 2018  
9:30 a.m. – 3:30 p.m.  
HIUSA FCU Community Room



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|---|------------|--|
| I. Call to Order  | 9:30 a.m.  | Eric Yama  |
| II. Minutes   | 9:31 a.m.  | Eric Yama  |
| • Any corrections to September 27, 2018 meeting minutes   |            |  |
| III. Updates on issues of concern/interest to Committee   | 9:32 a.m.  | Eric Yama  |
| A. Each SFC member take a few minutes to check the internet for inappropriate usage of our copyrighted forms online |            |  |
| B. Plan out member training schedule for RR201 – Purchase Contract  |            |  |
| C. Proposed dates for 2019 SFC Meetings   |            |  |
| IV. Unfinished Business/New Business  |            |  |
| A. RR302 – Property Condition Form  | 9:50 a.m.  | Dusty Woodstock  |
| • Review draft from subcommittee  |            |  |
| B. RR220 – Oceanfront Property Addendum   | 10:20 a.m. | Beth Daily/Patti Ichida/Liz Moore/Sharon Brown/Olivia Schubert |
| • Review comments from membership   |            |  |
| C. RR201 - Purchase Contract  | 10:50 a.m. | Kalama Kim/Lori Kaizawa/Liz Moore/Patti Ichida/Beth Daily      |
| • Review comments from membership   |            |  |
| LUNCH BREAK   | 12:00 p.m. |  |
| RR201 – Purchase Contract   | 12:45 p.m. | Kalama Kim/Lori Kaizawa/Liz Moore/Patti Ichida/Beth Daily      |
| • Continue and complete review of comments  |            |  |
| V. Adjournment  | 3:30 p.m.  | Eric Yama  |