

Hawai'i REALTORS® Political Action Committee (RPAC)

RPAC BYLAWS



RPAC Board of Trustees: Adopted March 4, 2021
HAR Board of Directors: Adopted April 22, 2021

**ARTICLE I
NAME AND ORGANIZATION**

The name of this Committee is the Hawai'i REALTORS® Political Action Committee hereinafter referred to as RPAC ("RPAC"). RPAC is a voluntary, non-profit, unincorporated committee associated with the Hawai'i Association of REALTORS® and is not affiliated with any political party or candidate. RPAC is independent, autonomous, and is not a branch or subsidiary of any national, state, local, or other political committee.

**ARTICLE II
PURPOSE**

RPAC shall be organized and operated exclusively for the purpose of supporting the nomination or election of one or more candidates for nomination or election to any elective office and to collect and make expenditures of political contributions for the purpose of furthering the candidacy of such individuals for nomination or election to such office and to do any and all things necessary to accomplish such purposes.

In addition, RPAC Board of Trustees work in concert with the local and state committees to take a more active role in political and governmental affairs, and to support political education and fundraising.

**ARTICLE III
PARTICIPATION**

Any REALTOR® or REALTOR-ASSOCIATE®, executive or administrative personnel of HAR and its Member Boards, and any other legally eligible class of persons approved by the Board of Trustees shall be eligible to become a participant by contributing to RPAC either directly or through the appropriate Member Board Political Action Committee which has an agreement with RPAC. RPAC retains the right to deny participation to any person by refusing to accept the individual's contribution.

ARTICLE IV RPAC BOARD OF TRUSTEES¹

Section 1. Authority and Duties.

The RPAC Board of Trustees shall have complete supervision and control over the affairs and funds of RPAC and shall establish and carry out all policies and activities of RPAC. The Board of Trustees may, from time to time, adopt policies and procedures or amend existing policies and procedures to govern RPAC's fundraising efforts in conformance with all applicable laws, the making of contributions and other expenditures in furtherance of its purposes, and the duties and responsibilities of members of the Board of Trustees.

Section 2. Composition.

The RPAC Board of Trustees shall be composed of up to twenty-one (21) individuals as follows:

1. Chair;
2. Vice Chair;
3. Immediate past Chair;
4. RPAC Trustees from the Member Boards may be appointed up to the following amounts:
 - a. Nine (9) from the Honolulu Board of REALTORS[®];
 - b. Three (3) from the REALTORS[®] Association of Maui;
 - c. Two (2) from the Kauai Board of REALTORS[®];
 - d. Two (2) from the Hawai'i Island REALTORS[®], and
 - e. Two (2) from the West Hawai'i Association of REALTORS[®].

The RPAC Trustees from the Member Boards may be recommended by the Member Board President or President-elect and appointed by the HAR President with approval by the HAR Board of Directors.

In addition, the then-current Chair of the HAR Government Affairs Committee shall serve as an ex-officio, non-voting member.

Each of the Chair, Vice Chair, and Immediate past Chair shall serve for a one (1) year term.

RPAC Trustees from the Member Boards shall serve for three (3) year terms, which terms may be staggered. An RPAC Trustee shall only serve up to 6 continuous years.

A decrease in the number of Trustees or term of office does not shorten an incumbent Trustee's term.

¹ The title of "Trustee" is honorary and is not intended to create a trust. The term is utilized herein solely to be consistent with the terminology utilized by the National Association of REALTORS[®] Political Action Committee.

Section 3. Resignation.

A Trustee may resign at any time by delivering written notice to the RPAC Chair and HAR President.

Section 4. Removal.

A Trustee may be removed with or without cause by the vote of three-fourths of the Trustees then in office.

Any Trustee missing two consecutive, duly called meetings may be removed for cause by the Chair.

Section 5. Vacancies.

In the event any appointed Trustee should die, become disabled, be removed, resign, or otherwise become unable or unwilling to serve for any reason whatsoever, the President of HAR, with the advice of the RPAC Chair and the President of the affected Member Board, shall appoint a successor to serve for the unexpired term of such Trustee.

**ARTICLE V
OFFICERS**

Section 1. General.

The officers of the RPAC shall be a Chair and a Vice Chair. The HAR Chief Executive Officer or their designee(s) shall serve as the RPAC Secretary/Treasurer.

Section 2. Appointment and Terms.

The Chair shall be appointed by the President of HAR. The Vice Chair shall be recommended by the President-Elect of HAR and appointed by the President of HAR.

Section 3. Chair.

The Chair shall preside at the meetings of the Board of Trustees; perform such other duties usual and customary to such office; and perform such further duties as may be specified from time to time by the Board of Trustees. The Chair shall be an ex-officio member of all RPAC subcommittees and task forces.

Section 4. Vice Chair.

The Vice Chair shall preside at the meetings of the Board of Trustees in the absence of the Chair or at the Chair's request.

Section 5. Secretary/Treasurer.

The duties of the Secretary/Treasurer or their designees shall be the custodian of all books, records and funds of RPAC. The Secretary/Treasurer shall collect all monies and other funds of RPAC, disburse all monies in accordance with these Bylaws and the instructions of the Board of Trustees, keep full and accurate accounts, present financial statements, and prepare, sign and file all reports to governmental authorities required by law or directed to be filed by the Board of Trustees.

Section 6. Succession.

If the Chair dies, resigns, or is otherwise unable or unwilling to serve, the Vice Chair shall automatically assume the office of Chair until such time as the office is filled by the President of HAR. Upon filling of the office of Chair by the President of HAR, the Vice Chair shall again resume the office of Vice Chair. In the event the President of HAR appoints the Vice Chair to the office of Chair, the President of HAR shall also appoint a new Vice Chair.

**ARTICLE VI
MEETINGS**

Section 1. Meetings and Operations.

Meetings of the Board of Trustees shall be called by the Chair at such times and places as the Chair may specify in writing, including electronic notice, or at any meeting of the Board of Trustees. Meetings may also be called by a simple majority of voting RPAC Trustees.

Section 2. Quorum.

A simple majority of the members of the Board of Trustees shall constitute a quorum. Except as otherwise provided in these Bylaws, a simple majority of those present and voting is required for action by the Board of Trustees. Each voting Trustee shall have one (1) vote and proxies are not permitted.

**ARTICLE VII
SUBCOMMITTEES AND TASK FORCES**

RPAC shall have such subcommittees and task forces as the Chair determines are necessary and desirable for carrying out the purposes and objectives of RPAC.

**ARTICLE VIII
BOOKS, RECORDS, AND FINANCE**

Section 1. Books and Records.

HAR staff shall keep and maintain correct and complete books and records of account in accordance with all applicable law and generally accepted accounting principles. HAR's auditors shall audit the books of account of RPAC at a minimum of every two years.

Section 2. Fiscal Year.

The fiscal year of RPAC shall be from January 1 through December 31.

Section 3. Deposits.

The funds of RPAC shall be deposited, in conformity with the laws of the State of Hawai'i, to the credit of RPAC in such banks or other financial depositories authorized to do business in the State of Hawai'i, as HAR may select. All such funds shall be placed in a segregated account and shall not be combined or mingled with any other funds of HAR.

**ARTICLE IX
CONFLICTS OF INTEREST AND CONFIDENTIALITY**

Each Trustee shall annually sign a statement that affirms that such Trustee:

1. Has received a copy of the conflicts of interest policy and a copy of the confidentiality policy;
2. Has read and understands the policies; and
3. Has agreed to comply with the policies.

**ARTICLE X
AMENDMENTS**

Upon recommendation by the RPAC Board of Trustees, these Bylaws may be amended from time to time by action of the HAR Board of Directors.