

# Minutes



Standard Forms Committee Meeting  
Thursday July 11, 2019  
HawaiiUSA Federal Credit Union – Ewa Meeting Room

The Standard Forms Committee ("SFC") meeting for the Hawaii Association of REALTORS® was held on Thursday, July 11, 2019 at the HawaiiUSA Federal Credit Union – Ewa Meeting Room. The meeting was called to order at 9:30 a.m. by Vice Chair Lori Kaizawa.

## CALL TO ORDER

Vice Chair Lori Kaizawa, Arabel Cambor, John Connelly, Beth Daily, Patti Ichida, Joanne Matsuoka, Liz Moore, Roy Sakamoto, Dusty Woodstock, Eric Yama. Executive Liaison: Derek Lau. Legal Counsel: Shimpei Oki Staff: Andrew Nguyen, Chatney Pacheco.

## ATTENDEES

The minutes of June 20, 2019 was accepted without corrections.

## MINUTES

## UPDATES

1. The SFC members took a few minutes to check the internet for inappropriate usage of copyrighted forms.
2. The SFC members discussed creation of vacant land forms.
3. The SFC members discussed personal transactions by agents and supervision by their brokers.

1. RR109 – Seller's Real Property Disclosure Statement

## UNFINISHED/NEW BUSINESS

**A motion was adopted by the SFC to rescind the May 9, 2019 motions to recommend creation of a forms for vacant land.**

2. RR221 – Dual Agency Consent Addendum

The SFC members reviewed the draft from subcommittee. Discussion was held.

3. RR301 – Rental Agreement

The SFC members reviewed the draft from subcommittee. Discussion was held.

**A motion was adopted by the SFC to approve RR301 – Rental Agreement as drafted and send to Executive Committee for approval.**

There being no further business, the meeting was adjourned at 3:00 p.m.

## ADJOURNMENT

Andrew Nguyen  
Legal Counsel