

# Minutes



Standard Forms Committee Meeting  
Thursday September 5, 2019  
HawaiiUSA Federal Credit Union – Ewa Meeting Room

The Standard Forms Committee ("SFC") meeting for the Hawaii Association of REALTORS® was held on Thursday, September 5, 2019 at the HawaiiUSA Federal Credit Union – Ewa Meeting Room. The meeting was called to order at 9:30 a.m. by Chair Kalama Kim.

## CALL TO ORDER

Chair Kalama Kim, Vice Chair Lori Kaizawa, Arabel Camblor, Sharon Brown, John Connelly, Beth Daily, Patti Ichida, Joanne Matsuoka, Liz Moore, Roy Sakamoto, Dusty Woodstock. Executive Liaison: Derek Lau. YPN Liaison: Olivia Schubert. Legal Counsel: Shimpei Oki Staff: Andrew Nguyen, Chatney Pacheco.

## ATTENDEES

The minutes of July 11, 2019 was accepted without corrections.

## MINUTES

## UPDATES

1. The SFC members took a few minutes to check the internet for inappropriate usage of copyrighted forms.
2. The SFC members discussed investment in RPAC.

1. RR221 – Dual Agency Consent Addendum

The SFC members reviewed the draft from subcommittee. Discussion was held.

**A motion was adopted by the SFC to create a dual agency form that addresses Buyer-Buyer/Seller-Seller dual agency then contains another section for Buyer-Seller dual agency and has client consent for both forms or either form of dual agency.**

## UNFINISHED/NEW BUSINESS

2. RR109 – Seller's Real Property Disclosure Statement

The SFC members reviewed the draft from subcommittee. Discussion was held.

**A motion was not adopted by the SFC to include a section in RR109 – Seller's Real Property Disclosure Statement with definition of terms.**

**A motion was adopted by the SFC to recommend to Executive Committee creation of a form that contains definitions of terms separate from RR206 – Plain Language Addendum.**

3. RR301 – Rental Agreement

The SFC members reviewed the draft from subcommittee. Discussion was held.

**A motion was adopted by the SFC to approve RR301 – Rental Agreement as drafted and send to Executive Committee for approval.**

There being no further business, the meeting was adjourned at 3:34 p.m.

## ADJOURNMENT

Andrew Nguyen  
Legal Counsel