



Number of Committee Members:	<p>There shall be a Board Development Committee consisting of the following members. There shall be nine (9) voting members. The Immediate Past President shall serve as the Chair of the Board Development Committee. The balance of the committee shall consist of the Immediate Past President from the past two (2) years and the President-elect; as well as the following Members who shall be recommended by the President after consultation, with the Board Leadership Team, and shall be approved by the Board: three (3) Past Directors (who served within the past three (3) years) and three (3) Members-at-Large.</p> <p><i>(January 1, 2020 Hawai'i REALTORS® Bylaws, Article X, Section 4)</i></p>
Method of Appointment:	<p>Recommended by the HAR President after consulting with the Board Development Chair and Board Leadership Team, subject to ratification of the Board of Directors. There shall be at least one representative from each local board.</p>
Term of Office:	<p>One-year appointments. Reappointment for one additional year is permissible; subject to approval.</p>
Meeting Frequency:	<p>Minimum of 5 times per year, and as many additional times as the committee deems necessary, including the Candidate Interviews.</p>
Role:	<p>The Board Development Committee shall recruit, interview and recommend qualified individuals to serve the Association in the capacity of President, President-elect, First Vice President, Secretary and Treasurer. The Board Development Committee shall also be responsible for the annual Board of Directors training, recruitment, orientation, succession and Board evaluation.</p>
Responsibilities:	<p>Nominate one (1) or two (2) candidates for each elective office.</p> <p>Review and/or redevelop a job description for all Board Officers.</p> <p>Review existing policies of the Board and recommend any amendments. In addition, the Board Development Committee shall work to develop a more strategic approach to Board eligibility and recruitment, including consideration of the necessary skills, background, knowledge and diversity requisite for Board service.</p> <p>Develop and implement a rotation process for the Board that recognizes term limits, but more importantly, implementing and formalizing a systematic process for succession planning.</p> <p>Oversee, construct and implement an annual orientation for incoming and existing Board members, including the conduction of an annual training on the specific duties and responsibilities of serving on the HAR Board of Directors.</p>

Conduct an annual assessment of the Board of Directors' collective performance.

Each member of the Board Development Committee must sign HAR's Conflict of Interest Statement as well as HAR's Confidentiality Statement before the first meeting of the year.

All discussions and deliberations in the committee must be held in strict confidence. Discussions cannot take place in writing via text or email.

Members of the Board Development Committee are not eligible for nomination to the role of any HAR Officer position(s) while serving on the committee, with the exception of automatic positions. Prior to members being asked to serve on this committee, this stipulation will be disclosed to them.

Meetings of the committee, due to their confidential nature, are CLOSED, except to delegations appearing at the pleasure of the committee; a designated staff member may be present at the meetings for the purpose of recording information until the committee report is approved and filed. Use of any recording device is prohibited.

The committee is required to give the membership written notice of the slate of nominees at least 45 days prior to the annual meeting date.

Annual Deadlines:

Each year, staff will recommend to the Chair the following deadlines:

- Applications posted to the website
- Deadline for submitting applications
- Report of the Board Development Committee (distributed)
- HAR Annual Meeting & Elections (to be determined by the HAR Board of Directors).