

# Agenda

Standard Forms Committee Meeting  
Thursday, March 28, 2019  
9:30 a.m. – 3:30 p.m.  
HIUSA FCU Community Room



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|------|--|-------------------|--|
| I.   | Call to Order                                      | <b>9:30 a.m.</b>  | <b>Kalama Kim</b>  |
| II.  | Minutes  | <b>9:31 a.m.</b>  | <b>Kalama Kim</b>  |
|      | a.   |                   | Any corrections to February 7, 2019 meeting minutes  |
| III. | Updates on issues of concern/interest to Committee | <b>9:32 a.m.</b>  | <b>Kalama Kim</b>  |
|      | a.   |                   | Each SFC member take a few minutes to check the internet for inappropriate usage of our copyrighted forms online |
|      | b.   |                   | Revision Schedule  |
|      |  | <b>12:00 p.m.</b> |  |
|      | <b>LUNCH BREAK</b>                                 |                   |  |
| IV.  | Unfinished/New Business                            |                   |  |
|      | a.   | <b>1 p.m.</b>     | <b>Sharon Brown</b>  |
|      | i.   |                   | Review draft from subcommittee   |
| V.   | Adjournment  | <b>3:30 p.m.</b>  | <b>Kalama Kim</b>  |