Agenda

Standard Forms Committee Meeting
Thursday, February 16, 2017
9:30 a.m. – 3:30 p.m.
Honolulu Country Club

I. Call to Order	**9:30 a.m.**	**Eric Yama**
II. Minutes • Any corrections to January 19, 2017 meeting minutes	**9:31 a.m.**	**Eric Yama**
III. Updates on issues of concern/interest to Committee • Executive Committee approvals/comments • Legislative Update	**9:32 a.m.**	**Eric Yama** **Eric Yama** **Mike Curtis**
IV. Subcommittees' Progress Reports (up to 1 minute each)	**9:42 a.m.**	**Eric Yama**

A. RR105c – Project Information Form - *Eric*
B. RR108 - Receipt of Project Information Form - *Eric*
C. RR201 – Purchase Contract - *Kalama*
D. RR110 – Short Sale Addendum to Exclusive Right-to-Sell Listing Contract - *Kalama*
E. RR111 – Distressed Property Addendum to Exclusive Right-to-Sell Listing Contract - *Kalama*
F. RR222 – Distressed Property Addendum to Purchase Contract - *Kalama*
G. RR223 – Short Sale Addendum to Purchase Contract - *Kalama*
H. RR213 – "As Is" Condition Addendum: **Joan/Arabel/Beth/Sharon*
I. NEW FORM – Dual Agency Addendum to the Exclusive Right-to-Sell Listing Contract and/or Buyer Representation Contract: *Dusty/Beth
J. RR224 – VA Financing Addendum: *Bridget/Joan/Lori
K. RR225 – FHA Addendum: *Bridget/Joan/Lori
L. RR203 – Agreement of Sale Addendum: *Liz/Patti/Arabel
M. RR205 – Purchase Money Mortgage Addendum: *Liz/Patti/Arabel
N. RR220 – Oceanfront Property Addendum: *Beth/Sharon/Patti
O. RR204 – Counter Offer: *Roy/Jeannie (after PC review)
P. RR501 – Commercial Purchase and Sale Agreement (PSA): *Hawaii CCIM Chapter/Jeannie (after PC review)
Q. RR502 – Commercial Cooperating Brokerage Firm's Separate Agreement: *Hawaii CCIM Chapter/Jeannie
R. RR503 – Commercial Real Property Counter Offer: *Hawaii CCIM Chapter/Jeannie (after PC and Res. Counter Offer review)
S. RR504 – Commercial Existing "As Is" Condition Addendum: *Hawaii CCIM Chapter/Jeannie (after Res. As Is review)

V. Unfinished Business/New Business

A. RR202 – Early Occupancy Contract • Review subcommittee's 2nd draft	**9:52 a.m.**	**Patti Ichida/Beth Daily/Liz Moore**
LUNCH BREAK	**11:45 a.m.**	
B. Research findings on Rental Agreement versus Late occupancy	**12:45 p.m.**	**Bridgette Arrastia**
C. NEW FORM – Rental Instructions and Application • Review draft from subcommittee	**1:15 p.m.**	**Dusty Woodstock**
D. Document Receipt • Review draft from subcommittee	**2:15 p.m.**	**Liz Moore/Patti Ichida**
VI. Date of Next Meeting • March 16, 2017	**3:29 p.m.**	**Eric Yama**
VII. Adjournment	**3:30 p.m.**	**Eric Yama**