

# Agenda



Standard Forms Committee Meeting  
Thursday, September 24, 2015  
9:30 a.m. – 11:30 a.m.  
Webinar/Teleconference

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|--|-------------------|-------------------------------|
| I. Call to Order   | <b>9:30 a.m.</b>  | <b>Frank Goodale</b>          |
| II. Minutes  | <b>9:31 a.m.</b>  | <b>Frank Goodale</b>          |
| • Any corrections to August 13, 2015 meeting minutes                       |                   |                               |
| III. Updates on issues of concern/interest to Committee                    | <b>9:32 a.m.</b>  | <b>Frank Goodale</b>          |
| IV. Subcommittees' Progress Reports (1 minute each)                        | <b>9:40 a.m.</b>  | <b>Frank Goodale</b>          |
| A. RR105c – Project Information Form Condo....: Eric                       |                   |                               |
| B. RR108 – Receipt of Project Information Form: Eric                       |                   |                               |
| C. RR214 – Cooperating Brokerage Firm's Separate Contract: Patti/Joyce     |                   |                               |
| D. RR221 – Dual Agency Consent Addendum: Beth/Bridget/Joyce                |                   |                               |
| E. RR401 – Independent Contractor: Roy                                     |                   |                               |
| F. RR201 – Purchase Contract: Kalama                                       |                   |                               |
| V. Unfinished Business/New Business  |                   |                               |
| A. RRR104 - Buyer Representation Contract                                  | <b>9:46 a.m.</b>  | <b>Kalama Kim</b>             |
| • Review comments from membership and revised draft from subcommittee      |                   |                               |
| B. RR404 – Referral Fee Contract   | <b>10:15 a.m.</b> | <b>Bridget Arrastia</b>       |
| • Review comments from membership and revised draft from subcommittee      |                   |                               |
| C. RR101 – Exclusive Right-to-Sell Listing Contract                        | <b>10:45 a.m.</b> | <b>Liz Moore/Patti Ichida</b> |
| • Continue to review draft from subcommittee (ended on A-7: Listing Price) |                   |                               |
| V. Date of Next Meeting  | <b>11:29 a.m.</b> | <b>Frank Goodale</b>          |
| • October 22, 2015 – face to face (last meeting of the year)               |                   |                               |
| VI. Adjournment  | <b>11:30 a.m.</b> | <b>Frank Goodale</b>          |