

Agenda



Standard Forms Committee Meeting
Thursday, February 18, 2016
9:30 a.m. – 3:30 p.m.
HawaiiUSA Federal Credit Union Community Room

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|---|-------------------|---------------------------------|
| I. Call to Order | 9:00 a.m. | Kalama Kim |
| II. Minutes | 9:01 a.m. | Kalama Kim |
| • Any corrections to January 21, 2016 meeting minutes | | |
| III. Updates on issues of concern/interest to Committee | 9:02 a.m. | Kalama Kim |
| A. Legislative Update | | |
| B. Executive Committee Update | | |
| IV. Subcommittees' Progress Reports (1 minute each) | 9:10 a.m. | Kalama Kim |
| A. RR401 – Independent Contractor - <i>Roy</i> | | |
| B. RR201 – Purchase Contract - <i>Kalama</i> | | |
| A. RR204 – Counter Offer - <i>Roy/Eric</i> | | |
| B. RR202 – Early Occupancy Agreement - <i>Diane/Beth/Patti</i> | | |
| C. RR210 – Residential Leasehold Property Addendum – <i>Liz</i> | | |
| D. RR211 - Receipt for Residential Leasehold Property – <i>Liz</i> | | |
| E. RR212 – Action on Residential Leasehold Property Disclosure – <i>Liz</i> | | |
| F. RR303 – Option Addendum – <i>Frank/Lori</i> | | |
| G. RR110 – Short Sale Addendum to Exclusive Right-to-Sell Listing Contract - <i>Kalama</i> | | |
| H. RR111 – Distressed Property Addendum to Exclusive Right-to-Sell Listing Contract - <i>Kalama</i> | | |
| I. RR222 – Distressed Property Addendum to Purchase Contract - <i>Kalama</i> | | |
| J. RR223 – Short Sale Addendum to Purchase Contract - <i>Kalama</i> | | |
| K. RR226 – Document Receipt – <i>Joyce/Liz/Patti</i> | | |
| L. NEW FORM – Rental Application Form - <i>Dusty</i> | | |
| V. Unfinished Business/New Business | | |
| A. RR105c – Project Information Form..... | 9:20 a.m. | Eric Yama |
| • Review subcommittee's draft | | |
| B. RR108 – Receipt of Project Information Form | 11:00 a.m. | Eric Yama |
| • Review subcommittee's draft | | |
| LUNCH BREAK | 12:00 p.m. | Kalama Kim |
| C. NEW FORM – Property Management Contract | 12:45 p.m. | Dusty Woodstock |
| • Review subcommittee's revised draft | | |
| D. RR221 – Dual Agency Consent Addendum | 1:45 p.m. | Beth/Patti/Joyce/Bridget |
| VI. Date of Next Meeting | 3:29 p.m. | Kalama Kim |
| • March 17, 2016 – face to face | | |
| VII. Adjournment | 3:30 p.m. | Kalama Kim |